



## HACKNEY CARRIAGE AND PRIVATE HIRE

### NOTIFICATION OF ACCIDENT FORM

Condition 1 on both the Hackney Carriage and Private Hire Vehicle Licences states:-

“The proprietor of a Hackney Carriage/Private Hire Vehicle shall report to the Council as soon as reasonably practicable, or in any case within 72 hours, of the occurrence of any accident to such vehicle causing damage materially affecting the safety, performance or appearance of the vehicle or the comfort or convenience of persons carried therein.”

Please complete the following and submit to the Licensing Section.

<b>1</b>	<b>Owner of vehicle details:</b>	
	Name: Mr /Mrs /Ms	
	Address:	
	Postcode:	
	Daytime telephone no:	
Email address:		

<b>2</b>	<b>Details of the vehicle and driver</b>	
	Make/Model of vehicle:	HC or PH Plate no:
	Registration no:	Driver's badge no:
	Driver's name:	

<b>3</b>	<b>Location, date and time of accident</b>
	Location:
	Date and time:
Details:	

<b>4</b>	<b>Damage to vehicle</b>
	NB: The vehicle should be presented to a Licensing Officer, for inspection of the damage, at the Municipal Buildings. The driver will be informed whether the vehicle damage warrants a Breach of Condition/Minor Defect Notice or a Suspension Notice under Section 68 of the Local Government (Miscellaneous Provisions) Act 1976. Please turn to page TW0

If a Suspension Notice is issued, the vehicle must NOT be used as a licensed vehicle. The Suspension Notice can only be removed by a Licensing Officer on production of a new Certificate of Compliance issued after the vehicle is re-tested by the Council's Garage. There is a right of appeal against a Suspension Notice. This must be made within 21 days to a Magistrate's Court.

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**Present location of vehicle if taken from scene of accident to holding garage**

NB: If the vehicle is not presented to a Licensing Officer a Suspension Notice under Section 68 of the Local Government (Miscellaneous Provisions) Act 1976 will be issued. The Suspension Notice can only be removed by a Licensing Officer on production of a new Certificate of Compliance issued after the vehicle is re-tested by the Council's Garage. There is a right of appeal against a Suspension Notice. This must be made within 21 days to a Magistrate's Court.

When completed, please return this form to:

The Licensing Section  
 Boston Borough Council  
 Municipal Buildings  
 West Street  
 BOSTON  
 PE21 8QR

Email: [licensing@boston.gov.uk](mailto:licensing@boston.gov.uk)

Tel: 01205 314214

Fax: 01205 364604

<b>FOR OFFICE USE ONLY</b>	
Notification received:	
Vehicle inspected:	YES / NO
<b>SUSPENDED / BREACH OF CONDITIONS</b> (delete as applicable)	
Suspension lifted or Breach of Conditions complied with:	
Signed (Licensing Officer):	